**NEW STANDING ORDER AUTHORITY**

**To:** LeadTenant.BankName

LeadTenant.BankBranch

|  |  |
| --- | --- |
|  |  |
| **Company I/We wish to pay:** | Agency.Name |
|  |  |
| **Bank Address:** | Agency.BankAddress |
|  |  |
| **Account Number:** | Agency.AccountNumber |
|  |  |
| **Sort Code:** | Agency.SortCode |
|  |  |
| **Quoting Reference:** | Tenancy.Reference |
|  |  |
| **Please pay:** | Tenancy.RentAmount |
|  | Tenancy.RentAmountWords |
|  |  |
| **Date of first payment:** | Tenancy.FirstPaymentDate |
|  |  |
| **And thereafter every:** | Tenancy.RentPayDay Monthly until further notice | |

**ACCOUNT TO BE DEBITED**

|  |  |
| --- | --- |
| **Account in the Name (s) of:** | LeadTenant.AccountName |
|  |  |
| **Account Number:** | LeadTenant.AccountNumber |
|  |  |
| **Sort Code:** | LeadTenant.SortCode |

Customer signature:

Click or tap here to enter text.

----------------------------------------------------------------------------

Date:

---------------------------------------------------------------------------

**PLEASE CANCEL ANY EXISTING STANDING ORDER TO NORTHWOOD**